

Chelsea Housing Authority

54 Locke Street
Chelsea, Ma 02150

(617) 884-5617
(617) 884-6552

MUTUAL TERMINATION AGREEMENT

The lease held between _____
Property Owner

and _____
Tenant

For the apartment located at:

shall by this agreement be mutually terminated as of _____
Date

Date Signature – Property Owner

Date Signature - Tenant

Instructions: If you would like to move and have lived in your apartment for less than one year, you can only terminate the lease by mutual termination; you must have the property owner's consent. A copy of a mutual termination agreement must be received by CHA at least one calendar month prior to your move. For example, if you would like to move effective June 1st, the mutual termination agreement must be signed and submitted to CHA by April 30th (allowing a full calendar month's notice).

NOTE: This form is intended as an example, however, any other letter submitted as a mutual termination agreement must contain the same information.